

Grayhawk Golf Club

Job Title:	Outside Guest Services	Job Category:	Entry Level Golf Professional
Department/Group:	Golf Operations	Position Type:	Full Time
Job Description			
<p>ROLE AND RESPONSIBILITIES</p> <p>Provide superior customer service to all guests while exemplifying a +1% attitude at all times keeping in line with Grayhawk Golf Club traditions.</p> <p>Daily Outside Operations roles include & are not limited to</p> <ul style="list-style-type: none"> • Greet each guest at arrival while projecting a positive attitude and professionalism • Assist each guest with loading and unloading Golf Bags, Travel Bags and other items as needed • Provided each guest with the appropriate direction • Assume the role of starter as needed making sure each group is provided with accurate course and facility information while making sure each group is started in a timely and efficient manner • Provide guest services on the golf course during play while monitoring pace of play. • Greet guests at the conclusion of the round and make sure golf clubs and carts are cleaned • Assist in making sure each golf cart and guest is accounted for at the end of the day • Assist in making sure all Cart Barn & Driving Range responsibilities have been fulfilled as needed • Based on Performance Grayhawk offers many opportunities for advancement in areas of player development, junior programs, merchandise and tournament operations. <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <p>PGA Level I preferred or PGA Apprentice</p> <p>Outside Service experience preferred at a High End Daily Fee Golf Facility or Private Golf Club</p> <p>Ability to work in a Fast paced environment</p> <p>Ability to work in a team setting</p> <p>PREFERRED SKILLS</p> <p>Excellent Customer Service.</p> <p>BENEFITS</p> <p>Competitive industry compensation based on experience and PGA standing. Paid Time Off, 401K Retirement Plan, Medical, Dental & Vision, uniforms provided, playing and practicing privileges</p> <p>ADDITIONAL NOTES</p> <p>Professional appearance required</p> <p>Previous experience in a fast paced, high end daily fee or private golf facility required.</p> <p>Candidates are required to work rotating schedules which include weekends and some major holidays.</p> <p>Candidates should expect to work different positions within the Outside Services Operation as needed</p> <p>COMPENSATION</p> <p>\$12.00 to 14.00/hour ~ Daily gratuity is included in this amount</p>			
Approved By:	Name: Joe Shershenovich	Date:	Title: Director of Golf

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