



**GRAYHAWK GOLF CLUB
EMPLOYMENT APPLICATION**

Date _____

Position Applying for _____ Schedule Desired Full Time Part Time Temporary

PERSONAL INFORMATION

Are you authorized for employment in the US?
 Yes No

LAST NAME	FIRST NAME	MIDDLE INITIAL			
PRESENT ADDRESS	CITY	STATE	ZIP	YEARS	MONTHS
PERMANENT ADDRESS	CITY	STATE	ZIP	YEARS	MONTHS
HOME PHONE:	CELL PHONE:	If you are under 18 years of age, please state you age			

EDUCATION

Type of School	Name and Location of School	Degree/Area of Study	Years Attended	Graduated
High School	Name:			<input type="radio"/> Yes <input type="radio"/> No
	City: State:			
Junior College	Name:			<input type="radio"/> Yes <input type="radio"/> No
	City: State:			
College	Name:			<input type="radio"/> Yes <input type="radio"/> No
	City: State:			
Graduate School	Name:			<input type="radio"/> Yes <input type="radio"/> No
	City: State:			
Other	Name:			<input type="radio"/> Yes <input type="radio"/> No
	City: State:			

ACADEMIC AND PROCESSIONAL ACTIVITIES AND ACHIEVEMENTS

Academic and Professional Activities and Achievements, Awards, Publications or Technical-Professional Societies. Indicate type or name. Exclude organizations which indicate race, creed, color, sex, age, religion, handicap or national origin of its members.	Date Awarded

SKILLS

Skills applicable to position applied for: _____

PERSON TO CONTACT IN CASE OF EMERGENCY

This information is to facilitate contact in the event of an emergency and is not used in the selection process.

FULL NAME	ADDRESS	PHONE	RELATIONSHIP TO YOU?
PLACE OF EMPLOYMENT	ADDRESS	PHONE	

There is no smoking inside or within 20 feet of all entrances.

WORK EXPERIENCE

List employment starting with your most recent position. Account for any time during this period that you were unemployed by stating the nature of your activities. If you have less than four places of employment, include personal references to be contacted.

May we contact your present employer? Yes No

Dates M / Y	Name and Address of Employer	Position Held and Supervisor	List Major Duties	Wages	Reason for Leaving
From:	Name:	Your Job Title		Starting	
	Address:				
To:		Supervisor		Final	
	Phone:				
From:	Name:	Your Job Title		Starting	
	Address:				
To:		Supervisor		Final	
	Phone:				
From:	Name:	Your Job Title		Starting	
	Address:				
To:		Supervisor		Final	
	Phone:				
From:	Name:	Your Job Title		Starting	
	Address:				
To:		Supervisor		Final	
	Phone:				

MISCELLANEOUS

Is there any additional information involving change of your name that will permit us to check your work record? Yes No

Have you ever been employed by Grayhawk Golf Club, Sunningdale Management Group or any of its divisions or subsidiaries before? Yes No

If yes, please indicate: *When?* *Where?* *Position?*

Have you ever been convicted for a crime? Yes No If yes, please explain:

PLEASE READ THIS STATEMENT CAREFULLY

I hereby affirm that the information given by me on this application for employment is complete and accurate. I understand that any falsification or omission will be immediate grounds for dismissal. I authorize a thorough investigation to be made in connection with this application concerning my character, general reputation, employment, educational background, and criminal record, whichever may be applicable. I understand what this investigation may include and I hereby authorize the release of documents and personal interviews with third parties, such as prior employers, family members, business associates, financial sources, friends, neighbors or others with whom I am acquainted. I further understand that I have the right to make a written request within a reasonable period of time for a complete and accurate disclosure of the nature and scope of the investigation.

It is understood that, as a condition of initial or continued employment, I agree to submit to such lawful examinations as medical, substance abuse, or other, as may be required by the company. The company will pay reasonable cost of any such examination which may be required.

If I am hired, I agree that my employment and compensation can be terminated with or without cause and without notice, at any time, at the option of Grayhawk or myself. I understand that no member of management or other representative Grayhawk has the authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. I have read and affirm as my own the above statements.

Signature _____ Date _____ No smoking inside or within 20 feet of any entrance

EQUAL OPPORTUNITY EMPLOYER

Grayhawk does not discriminate in hiring or terms and conditions of employment because of an individual race, creed, color, sex, age, religion, disability or national origin. Grayhawk only hires individuals authorized for employment in the United States.